



**SR**  
UNIVERSITY

## Applications are invited for the posts of **Registrar / Dean / Director positions:**



### **REGISTRAR**



### **DEAN**

- School of Agriculture
- School of Business
- School of Computer Science & Artificial Intelligence
- School of Engineering
- School of Sciences
  
- Student Services
- Research & Consultancy
- Quality
- Planning & Development



### **DIRECTOR**

- Placements
- Admissions

## **QUALIFICATIONS AND EXPERIENCE**

### **→ REGISTRAR**

- ❖ Master's degree with 60% in relevant field
- ❖ Ph.D. from reputed institute
- ❖ 10 years of teaching experience as Assistant / Associate Professor
- ❖ 5 years of experience as Registrar / Deputy Registrar in a reputed institute
- ❖ Experience in handling computerized administration/ Establishment / Financial/ Legal matters
- ❖ Well conversant with regulatory bodies like: UGC, AICTE, NBA, NAAC, etc.

### **→ DEAN**

- ❖ Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch  
AND
- ❖ Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor



AND

- ❖ At least 6 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co-supervisor till the date of eligibility of promotion
- OR
- ❖ At least 10 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals till the date of eligibility of promotion
- ❖ Minimum of 3 years experience at Administrative level is preferred

### → DIRECTOR – PLACEMENTS

- ❖ Strong analytical and interpersonal skills, an extensive network of corporate contacts, and an in-depth knowledge and understanding of corporate hiring trends
- ❖ Candidates with a proven track record in placements and the ability to achieve targets are encouraged to apply
- ❖ Qualification & Experience: Postgraduate in any Specialization with minimum 3 years of experience in handling placements

### → DIRECTOR – ADMISSIONS

- ❖ Strong interpersonal, presentation, networking, verbal and written communication skills
- ❖ Good understanding of admissions requirements and procedures
- ❖ Proficiency with computers
- ❖ Qualification & Experience: Postgraduate in any specialization with minimum 3 years of experience in UG/PG admissions of Deemed / Private Universities / Engineering Colleges

## GENERAL INFORMATION

- ▲ His / Her appointment is subject to the terms and conditions of the service rules as prescribed by the Board of Management of the University from time to time.
- ▲ No T.A. & D.A will be paid to attend the interview.
- ▲ If he / she is an employee should produce relieving order from the present employer at the time of reporting for duty, if selected.
- ▲ Applicant for a particular position may be considered for a lower position within the area of same specialization.
- ▲ Salary commensurate with qualifications and experience.

**APPLY HERE:** <https://sru.edu.in/careers>

