

Applications are invited for the posts of **Registrar / Dean / Director** positions:

REGISTRAR

DEAN

- School of Agriculture
- School of Business
- School of Computer Science & Artificial Intelligence
- School of Engineering
- School of Sciences

- Student Services
- Research & Consultancy
- Quality
- Planning & Development

DIRECTOR

- Placements
- Admissions

QUALIFICATIONS AND EXPERIENCE

REGISTRAR

- Master's degree with 60% in relevant field.
- Ph.D. from reputed institute
- 10 years of teaching experience as Assistant / Associate Professor
- 5 years of experience as Registrar / Deputy Registrar in a reputed institute
- Experience in handling computerized administration/ Establishment / Financial/ Legal matters.
- Well conversant with regulatory bodies like: UGC, AICTE, NBA, NAAC, etc

DEAN

- Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch.
AND
- Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor.
AND
- At least 6 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co-supervisor till the date of eligibility of promotion.
OR
- At least 10 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals till the date of eligibility of promotion.
- Minimum 3 years of experience at administrative level is preferred.

Director – Placements

Strong analytical and interpersonal skills, an extensive network of corporate contacts, and an in-depth knowledge and understanding of corporate hiring trends.

Candidates with a proven track record in placements and the ability to achieve targets are encouraged to apply.

Qualification & Experience: Postgraduate in any Specialization with minimum 3 years of experience in handling placements.

Director -Admissions

- Strong interpersonal, presentation, networking, and verbal and written communication skills.
- Good understanding of admissions requirements and procedures
- Proficiency with computers.
- Qualification & Experience: Postgraduate in any specialization with minimum 3 years of experience in UG/PG admissions of Deemed / Private Universities / Engineering Colleges

GENERAL INFORMATION

- His/Her appointment is subject to the terms and conditions of the service rules as prescribed by the Board of Management of the University from time to time.
- No T.A. & D.A will be paid to attend the interview.
- If he/she is an employee, should produce relieving order from the present employer at the time of reporting for duty, if selected.
- Applicant for a particular position may be considered for a lower position within the area of same specialization.
- Salary commensurate with qualifications and experience.

APPLY HERE: <https://sru.edu.in/careers>