Applications are invited for the posts of **Registrar / Dean / Director** positions:

**REGISTRAR**

**DEAN**

* School of Agriculture
* School of Business
* School of Computer Science & Artificial Intelligence
* School of Engineering
* School of Sciences
* Student Services
* Research & Consultancy
* Quality
* Planning & Development

**DIRECTOR**

* Placements
* Admissions

## QUALIFICATIONS AND EXPERIENCE

**REGISTRAR**

• Master’s degree with 60% in relevant field.

• Ph.D. from reputed institute

• 10 years of teaching experience as Assistant / Associate Professor

• 5 years of experience as Registrar / Deputy Registrar in a reputed institute

• Experience in handling computerized administration/ Establishment / Financial/ Legal matters.

• Well conversant with regulatory bodies like: UGC, AICTE, NBA, NAAC, etc

**DEAN**

* Ph. D. degree in relevant field and First class or equivalent at either Bachelor’s or Master’s level in the relevant branch.

AND

* Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor.

AND

* At least 6 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co-supervisor till the date of eligibility of promotion.

OR

* At least 10 research publications at the level of Associate Professor in SCI journals / UGC /AICTE approved list of journals till the date of eligibility of promotion.
* Minimum 3 years of experience at administrative level is preferred.

**Director – Placements**

Strong analytical and interpersonal skills, an extensive network of corporate contacts, and an in-depth knowledge and understanding of corporate hiring trends.

Candidates with a proven track record in placements and the ability to achieve targets are encouraged to apply.

Qualification & Experience: Postgraduate in any Specialization with minimum 3 years of experience in handling placements.

**Director -Admissions**

* Strong interpersonal, presentation, networking, and verbal and written communication skills.
* Good understanding of admissions requirements and procedures
* Proficiency with computers.
* Qualification & Experience: Postgraduate in any specialization with minimum 3 years of experience in UG/PG admissions of Deemed / Private Universities / Engineering Colleges

## GENERAL INFORMATION

* His/Her appointment is subject to the terms and conditions of the service rules as prescribed by the Board of Management of the University from time to time.
* No T.A. & D.A will be paid to attend the interview.
* If he/she is an employee, should produce relieving order from the present employer at the time of reporting for duty, if selected.
* Applicant for a particular position may be considered for a lower position within the area of same specialization.
* Salary commensurate with qualifications and experience.

APPLY HERE: https://sru.edu.in/careers